



# CONSIDERING REEVALUATIONS

*A helpful guide during the reevaluation process*



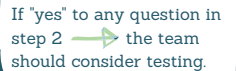
## REVIEW THE EXISTING DATA

1. Gather previous evaluations (including private) and relevant medical records.
2. Request information from the family.
3. Collect updated information for present levels of performance, including:
  - classroom-based assessments
  - progress monitoring and intervention data
  - local and state assessments
  - classroom observations
4. Request input and observations from parents, teachers, and related service providers (i.e., interviews and questionnaires).
5. Coordinate with evaluation specialists (i.e., your school psychologist!) and IEP service providers for data review.

**Don't  
Forget!**

*Review of existing data may be made  
without holding an IEP meeting*

## How will we know whether or not to waive?

 If "yes" to any question in step 2 → the team should consider testing.**1**

### Did you...

- Review existing evaluations?
- Consider current assessment information and observations?
- Gather additional information from the team?

**2**

### Is additional information needed to determine...

- Whether the child continues to have a disability and/or educational needs related to the disability?
- Whether the child has a different disability than what they are previously qualified under?
- The present levels of academic achievement and related developmental needs of the child?
- Whether the child continues to need special education and related services?
- Whether any additions or modifications to special education and related services are needed for the child to meet the goals set out in the IEP?

**3**

### Did the school team determine that...

- No additional data are needed to determine whether the child continues to be a child with a disability?
- No additional data are needed to determine the child's educational needs?
- No IEP team members (including parents) have requested reassessment?

**4**

### If additional data is not needed, then...

- Notify parents of the determination and reasons, and tell them about their right to request an assessment. The LEA is not required to conduct an assessment unless requested by parents.
- Complete a Prior Written Notice, Assessment Plan, and any LEA or IEP management system forms, such as a Triennial Reeval Form or Triennial Waiver Form.

## EXCEPTIONS: When **MUST** we complete a full evaluation for the child?

When the team is considering that the student is no longer a child with a disability.

Unless the child is graduating from secondary school with a regular diploma or the child exceeds the age of eligibility for FAPE under state law.

- *In this case, the school must provide the child with a summary of the child's academic achievement and functional performance, which should include recommendations on how to assist the child in meeting the child's postsecondary goals.*